Note: This document has been translated from a part of the Japanese original for reference purposes only. In the event of any discrepancy between this translated document and the Japanese original, the original shall prevail.

(Securities Code: 1890) June 9, 2021

To our shareholders:

Kyoji Takezawa Representative Director, President **TOYO CONSTRUCTION CO., LTD.** Main Office 4-1-1 Koraibashi, Chuo-ku, Osaka-shi, Osaka Head Office 1-105, Kandajimbocho, Chiyoda-ku, Tokyo

# Notice of the 99th Annual General Meeting of Shareholders

We are pleased to announce the 99th Annual General Meeting of Shareholders, which will be held as follows.

To prevent the spread of novel coronavirus disease (COVID-19) at this General Meeting of Shareholders, you are strongly recommended to exercise your voting rights by postal mail or via the internet. Please take the time to review the Reference documents for the General Meeting of Shareholders below and exercise your voting rights no later than 5 p.m. on Thursday, June 24, 2021.

Exercising your voting rights in writing (postal mail)

Indicate your approval or disapproval of the proposals on the enclosed Voting Form, and post it so that it arrives by the above closing date and time.

Exercising your voting rights via the internet

Access the website specified by the Company for exercising your voting rights (https://evote.tr.mufg.jp/), enter the login ID and temporary password printed on the enclosed Voting Form, follow the instructions on the screen, and enter your approval or disapproval of the proposals.

If you exercise your voting rights both by postal mail and via the internet, the vote via the internet will be deemed valid.

To avoid the spread of COVID-19, if you are planning to attend the General Meeting of Shareholders in person, please carefully check the infection status and your health condition on the day, and take maximum care for preventing infection such as wearing a mask.

- **1. Date and Time:** Friday, June 25, 2021, at 10:00 a.m. (JST)
- 2. Venue: Tokyo Head Office, TOYO CONSTRUCTION CO., LTD. 10th floor, Jinbocho Mitsui Building 1-105, Kandajimbocho, Chiyoda-ku, Tokyo

# 3. Purpose of the Meeting

# Matters to be reported:

- 1. The Business Report, the Consolidated Financial Statements and the results of audits of the Consolidated Financial Statements by the Financial Auditor and the Board of Auditors for the 101st fiscal year (from April 1, 2020 to March 31, 2021)
- 2. The Non-consolidated Financial Statements for the 101st fiscal year (from April 1, 2020 to March 31, 2021)

Matters to be resolved:

Proposal No. 1: Dividends of Surplus

**Proposal No. 2:** Election of Seven Directors

Proposal No. 3: Election of One Auditor

# 4. Matters Prescribed for Convocation

If you wish to exercise your voting rights by proxy, please submit the voting form and a document certifying the proxy's authority to exercise voting rights. However, the proxy must be another shareholder with voting rights of the Company.

- You are kindly requested to present the enclosed Voting Form at reception when you attend the meeting in person. Moreover, any amendments to the Reference Documents for General Meeting of Shareholders, the Business Report, the Non-consolidated Financial Statements, and the Consolidated Financial Statements will be posted on the Company's website.
- The attachments to this notice do not include the "Systems for Ensuring the Properness of Business Activities" and "Overview of Operation Status of Systems for Ensuring the Properness of Business Activities" included in the Business Report, the "Consolidated statements of changes in equity" and "Notes to the Consolidated Financial Statements" included in the Consolidated Financial Statements, and the "Statement of changes in equity" and "Notes to the Non-consolidated Financial Statements" included in the Non-consolidated Financial Statements" included in the Non-consolidated Financial Statements, as these are posted on the Company's website in accordance with laws and regulations and the provisions of Article 15 of the Company's Articles of Incorporation. Furthermore, the attachments posted on the Company's website have been audited as part of the Business Report, Consolidated Financial Statements, and Non-consolidated Financial Statements during the preparation of the audit reports by the Auditors and the Financial Auditor.
- We will notify any major adjustments to the operation of the General Meeting of Shareholders due to the COVID-19 status in the future on the following website.

\*Please note the attachments to this notice are available in Japanese only.

<<The Company's website>> https://www.toyo-const.co.jp/

# **Reference Documents for the General Meeting of Shareholders**

# Proposal No. 1: Dividends of Surplus

The Company considers the return of profits to shareholders to be a management priority. Our basic policy is to provide a long-term and stable dividend while enhancing internal reserves for further development of overseas business, and future capital investments and technology development aiming for entry into the offshore wind power generation construction market.

With regard to the year-end dividend for the fiscal year, in light of the business results for the fiscal year ended March 31, 2021, and in order to further return profits to our shareholders, we propose a year-end dividend of  $\pm 25$  per share, consisting of an ordinary dividend of  $\pm 20$  per share and a special dividend of  $\pm 5$  per share.

1. Type of dividend property

Cash

2. Allotment of dividend property and their aggregate amount

¥25.0 per common share

(of which, ordinary dividend: ¥20, special dividend: ¥5).

Total dividends: ¥2,358,211,175

3. Effective date of dividends of surplus June 28, 2021

# **Proposal No. 2:** Election of Seven Directors

The terms of office of all nine Directors will expire at the conclusion of this annual general meeting of shareholders. Therefore, the Company proposes to elect seven Directors, lowering the number of Directors by two.

Candidate No.	Name	Position and Responsibility		
1	Kyoji Takezawa	Representative Director, President	President	Reelection
2	Masakazu Kawanobe	Director	Vice President Executive Officer, in charge of Architectural Construction Div.	Reelection
3	Takahiro Yabushita	Director	Senior Managing Executive Officer, General Manager of Business Administration Div., in charge of CSR	Reelection
4	Hiromi Hirata	Director	Senior Managing Executive Officer, General Manager of Architectural Construction Div., in charge of Safety and Environments Dept.	Reelection
5	Haruhisa Oobayashi	Director	Senior Managing Executive Officer, General Manager of Civil Construction Div., in charge of Safety and Environments Dept.	Reelection
6	Yoshio Fukuda	Director		Reelection Outside Independent officer
7	Yutaka Yoshida	Director		Reelection Outside Independent officer

The candidates for Director are as follows:

Candidate No. 1	<b>Kyoji Takezawa</b> (Date of birth: August 8, 1951)		Reelection
	Career summary, position and responsibility in the Company, and significant concurrent positions outsid		
	the Company		
	Apr. 1975 Joined the Company		Construction Brough Office
	Apr. 2003 June 2006	General Manager of Kanto Architectural ( Executive Officer	Construction Branch Office
	June 2000	Director, Deputy General Manager of Arc	hitaatural Construction Div
	Apr. 2010Managing Executive Officer, General MApr. 2014Representative Director, President (c		-
	Api. 2014	Representative Director, President (cur	rent position)
	Number of the Company's shares owned		Attendance at Board of Directors meetings for the current fiscal year
	63,600 s	hares	23 / 23 (100%)
	Mr. Kyoji construction his role as R	business in general, having served as the epresentative Director, President since Apri	d extensive knowledge regarding management of the officer with chief responsibility for business execution in 2014. The Company therefore considers him appropriate as once again nominated him as a candidate for Director.
Candidate No. <b>2</b>		zu Kawanobe h: November 1, 1954)	Reelection
	Career summary, position and responsibility in the Company, and significant concurrent positions outside the Company		
	Apr. 1973	Joined MAEDA CORPORATION	
	Mar. 2007	General Manager of Building Dept. of Yo	kohama Branch
	June 2008	Executive Officer, Branch General Manag	ger of Kanto Branch
	Apr. 2012	Managing Officer, Branch General Manag	ger of Tokyo Building Works Branch
	June 2013	Director and Managing Officer, Branch G	eneral Manager of Tokyo Building Works Branch
	Apr. 2016 Advisor of the Company		
		Director of MAEDA CORPORATION (re	etired in June 2016)
	June 2016 Director, Vice President Executive Officer, in charge of Architectural Construction Director, Vice President Executive Officer, in charge of Architectural Construction Director, Vice President Executive Officer, in charge of Architectural Construction Director, Vice President Executive Officer, in charge of Architectural Construction Director, Vice President Executive Officer, in charge of Architectural Construction Director, Vice President Executive Officer, in charge of Architectural Construction Director, Vice President Executive Officer, in charge of Architectural Construction Director, Vice President Executive Officer, in charge of Architectural Construction Director, Vice President Executive Officer, in charge of Architectural Construction Director, Vice President Executive Officer, in charge of Architectural Construction Director, Vice President Executive Officer, in charge of Architectural Construction Director, Vice President Executive Officer, in charge of Architectural Construction Director, Vice President Executive Officer, in charge of Architectural Construction Director, Vice President Executive Officer, in charge of Architectural Construction Director, Vice President Executive Officer, in charge of Architectural Construction Director, Vice President Executive Officer, in charge of Architectural Construction Director, Vice President Executive Officer, in charge of Architectural Construction Director, Vice President Executive Officer, in charge of Architectural Construction Director, Vice President Executive Officer, Vice		cer, in charge of Architectural Construction Div. of
	<b>Number of</b> 13,200 s	the Company's shares owned hares	Attendance at Board of Directors meetings for the current fiscal year 23 / 23 (100%)

### [Reasons for nomination as candidate for Director]

Mr. Masakazu Kawanobe had worked mainly in the building business departments of the Company's business alliance partner, MAEDA CORPORATION. The Company considers that he can use his wealth of experience in the construction business and extensive knowledge as a business manager to strengthen the Company's architectural construction business, and has once again nominated him as a candidate for Director.

Candidate No. Takahiro Yabushita

3 (Date of birth: January 21, 1958)

Career sum the Compar	mary, position and responsibility in the Company, and significant concurrent positions outside ny		
Apr. 1982	Joined the Company		
Apr. 2001	General Manager of Purchase Dept. of Tokyo Branch		
Mar. 2002	Representative Director, President of Orient Ecology Co., Ltd. (seconded)		
Apr. 2010	General Manager of Business Dept. 2 of Civil Construction Div.		
Apr. 2014	Executive Officer, General Manager of Business Dept. 2 of Civil Construction Div.		
Apr. 2016	Managing Executive Officer, General Manager of Corporate Business Administrative Dept., General Manager of Business Dept. 2 of Civil Construction Div.		
Apr. 2018	Managing Executive Officer, General Manager of Business Administration Div., in charge of CSR		
June 2018	Director (current position)		
Apr. 2021	Senior Managing Executive Officer, General Manager of Business Administration Div., in charge of CSR (current position)		
	Attendance at Board of Directors meetings for the		

Reelection

Number of the Company's shares owned	current fiscal year
30,100 shares	23 / 23 (100%)

### [Reasons for nomination as candidate for Director]

After joining the Company, Mr. Takahiro Yabushita had worked in the planning & administrative departments and purchase departments, and served as the president of a new operating company. Since 2010, he had worked in the civil business departments and then served as General Manager of the Corporate Business Administrative Dept. of the Civil Construction Div. Through his career, he has a wealth of experience and extensive knowledge of sales strategy. The Company therefore considers him capable of achieving further increases in corporate value as General Manager of the Business Administration Div., currently in charge of CSR, and has once again nominated him as a candidate for Director.

Candidate No. <b>4</b>	Hiromi H (Date of birt	<b>lirata</b> h: March 11, 1957)	Reelection
	Career sum the Compar	ompany, and significant concurrent positions outside	
	Apr. 1979	Joined the Company	
	Apr. 2006	General Manager of Architectural Construction Dept. of Architectural Construction Div.	
	Apr. 2011	Executive Officer, Control of Architectural Construction Business of Osaka Main Office	
	Jan. 2013	Executive Officer, Deputy General Manager of Architectural Construction Div., General Manager of Architectural Construction Dept.	
	Apr. 2014 Managing Executive Officer, Ger		nager of Architectural Construction Div.
	June 2014Director (current position)Apr. 2016Senior Managing Executive Off		
			er, General Manager of Architectural Construction Div.
	Apr. 2018 Senior Managing Executive Officer, General Manager of Architectural Construction Div charge of Safety and Environments Dept. (current position)		8
	Number of the Company's shares owned 37,600 shares		Attendance at Board of Directors meetings for the current fiscal year
			23 / 23 (100%)

### [Reasons for nomination as candidate for Director]

After joining the Company, Mr. Hiromi Hirata worked in the construction management of architectural construction works, and then served as General Manager of the Architectural Construction Dept. He currently serves as Senior Managing Executive Officer, General Manager of the Architectural Construction Div., in charge of the Safety and Environments Dept., and has a wealth of experience and extensive knowledge in the field of architectural construction. The Company therefore considers him appropriate for the role of promoting its architectural construction business and has once again nominated him as a candidate for Director.

 

 Candidate No.
 Haruhisa Oobayashi (Date of birth: August 21, 1959)
 Reelection

 5
 Career summary, position and responsibility in the Company, and significant concurrent positions outside

#### the Company Apr. 1982 Joined the Company Apr. 2005 General Manager of Civil Construction Dept. of Kyushu Branch Office Apr. 2011 General Manager of Civil Construction Dept. of Kanto Branch Office Apr. 2015 General Manager of Civil Construction Dept. of Civil Construction Div. Apr. 2016 Executive Officer, General Manager of Civil Construction Dept. of Civil Construction Div. Aug. 2017 Executive Officer, Deputy General Manager of International Div., General Manager of Construction Dept. Apr. 2019 Managing Executive Officer, General Manager of Civil Construction Div., in charge of Safety and Environments Dept. June 2019 **Director (current position)** Senior Managing Executive Officer, General Manager of Civil Construction Div., in charge Apr. 2021 of Safety and Environments Dept. (current position)

Number of the Company's shares owned	current fiscal year
23,100 shares	23 / 23 (100%)

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### [Reasons for nomination as candidate for Director]

After joining the Company, Mr. Haruhisa Oobayashi worked in the construction management of civil engineering works, and then served as General Manager of the Civil Construction Dept. in various branch offices, Deputy General Manager of the International Div., and General Manager of the Construction Dept. He currently serves as General Manager of the Civil Construction Div., in charge of the Safety and Environments Dept. hence he has a wealth of experience and extensive knowledge in Japan and overseas. The Company therefore considers him appropriate for the role of promoting its civil construction business, and has once again nominated him as a candidate for Director.

Candidate No. 6	Yoshio Fukuda (Date of birth: March 1, 1953)		Reelection Outside Independent officer	
	Career summary, position and responsibility in the Company, and significant concurrent positions outside the Company			
	Apr. 1976	Joined Teijin Limited		
	May 2007	Corporate Officer		
	11149 2007	President & Director of P.T. Teijin Ind	donesia Fiber Corporation Tbk	
	June 2010		Manager of Corporate Strategy Division of Teijin Limited	
	June 2011	Director, Executive Officer Chairman of Teijin DuPont Films		
	Apr. 2012	General Manager of Electric Materials and Performance Polymer Products Business Group, General Manager of Resin & Plastic Processing Business Unit of Teijin Limited President & Representative Director of Teijin Chemicals Ltd.		
	June 2013	Director, Senior Executive Officer, General Manager of Electric Materials and Performance Polymer Products Business Group of Teijin Limited		
	Apr. 2015	Director, Advisor		
	June 2015Advisor (retired in March 2016)June 2016Director of the Company (current position)			
			position)	
	[Significant	Concurrent Positions outside the Comp	any]	
	Outside Dir	ector of Harmonic Drive Systems Inc.		
	Auditor of J	apan Indonesia Association, Inc.		
	Number of	the Company's shares owned	Attendance at Board of Directors meetings for the current fiscal year	
	5,900 shares		23 / 23 (100%)	

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### [Reasons for nomination as candidate for Outside Director and overview of expected role]

Mr. Yoshio Fukuda has a wealth of experience and extensive knowledge of the Teijin Group, which has been developing globally, having served as an officer for Teijin Limited and its group companies. Based on this, he provides advice to the Company's management and proper supervision of business execution. The Company therefore considers him capable of strengthening its corporate governance structure and has once again nominated him as a candidate for Outside Director. If he is elected, he will serve as a member of the Nomination and Compensation Committee, and be involved in the selection of candidates for the Company's Board of Directors and decisions on remuneration, etc., from an objective and neutral standpoint.

[Tenure as Outside Director] 5 years (at the conclusion of this General Meeting of Shareholders)

Candidate No. <b>7</b>	Yutaka Yoshida (Date of birth: October 28, 1953)		Reelection Outside Independent officer	
	Career sum the Compa		ne Company, and significant concurrent positions outside	
	Apr. 1977	Joined Ishikawajima-Harima Heavy Ir	ndustries Co., Ltd.	
	July 2001	General Manager of Staff Group and International Finance Group of Finance Dept.		
	July 2003	General Manager of Redevelopment Project Office		
	Apr. 2009	Executive Officer, General Manager of Corporate Planning Division of IHI Corporation (retired in March 2013)		
	Apr. 2013 Joined IHI Transport Machinery Co., Ltd.		Ltd.	
	June 2013 President			
	June 2017Advisor (retired in June 2020)June 2018Director of the Company (current position)			
			osition)	
	Number of	the Company's shares owned	Attendance at Board of Directors meetings for the current fiscal year	
	3,600 shares		23 / 23 (100%)	

### [Reasons for nomination as candidate for Outside Director and overview of expected role]

Mr. Yutaka Yoshida has a wealth of experience and achievements in the manufacturing company Ishikawajima-Harima Heavy Industries Co., Ltd. (currently IHI Corporation), as well as knowledge from serving as Director and President of IHI Corporation's subsidiary. Based on this, he provides appropriate advice to the Company's management. The Company therefore considers him capable of enhancing its governance systems and has once again nominated him as a candidate for Outside Director.

[Tenure as Outside Director] 3 years (at the conclusion of this General Meeting of Shareholders)

Notes: 1. There is no special interest between any of the candidates for Director and the Company.

- 2. The Company plans to enter into a directors and officers liability insurance policy as provided for in Article 430-3 paragraph 1 of the Companies Act with an insurance company. The policy will cover the insureds' losses, court cost. Directors, Auditors, Executive Officers, and other persons in charge of executing business are the insureds of the policy and if each of the candidates is elected and assumes as Director, they will be the insured of the policy. However, the policy contains an exclusion clause that excludes coverage for the insured's liability for damages resulting from such acts as intentional or illegal acts for personal benefit offering. In addition, when the policy is renewed, the Company plans to renew the policy with the same terms.
- 3. Mr. Yoshio Fukuda and Mr. Yutaka Yoshida are the candidates for Outside Director. They satisfy the Toyo Construction's Criteria for Determining Independence of Outside Officers (page 11).
- 4. The Company has submitted notification to Tokyo Stock Exchange that Mr. Yoshio Fukuda and Mr. Yutaka Yoshida have been appointed as independent officers as provided for by the aforementioned exchange.
- 5. If Mr. Yoshio Fukuda and Mr. Yutaka Yoshida are reelected as originally proposed and appointed as Outside Directors, the Company intends to continue liability limitation agreements with them regarding their liability under Article 423 paragraph 1 of the Companies Act, limiting their liability to the minimum amount stipulated in Article 425 paragraph 1 of the Companies Act.
- 6. For the current fiscal year, there is no transactional relationship between the Company and Teijin Limited, where Mr. Yoshio Fukuda was an executing person until March 2015.
- 7. For the current fiscal year, there is no transactional relationship between the Company and IHI Corporation, where Mr. Yutaka Yoshida was an executing person until March 2013.

### Proposal No. 3: Election of One Auditor

Corporate Auditor Kanehito Akasaki will resign at the conclusion of this general meeting of shareholders. Therefore, the Company proposes the election of one Auditor as his substitute. As provided for in the Company's Articles of Incorporation, however, the term of office of the Auditor to be elected as substitute will be until the expiration date of his predecessor's term of office. In addition, the consent of the Board of Auditors has been obtained for this proposal.

The candidate for Auditor is as follows:

Satoshi C (Date of birth	<b>)tonari</b> 1: November 27, 1963)	New election	
Career sum	mary, position in the Company, and	significant concurrent positions outside the Company	
Apr. 1986	Apr. 1986 Joined the Company		
Nov. 2010	v. 2010 Manager of Human Section of Personnel Dept. of Administration Div.		
June 2014	14 General Manager of Accounting Dept. of Business Administration Div. (current position)		
Number of t	he Company's shares owned	Attendance at Board of Auditors meetings for the current fiscal year	
6,454 shares		-/-(-%)	

### [Reasons for nomination as candidate for Auditor]

Mr. Satoshi Otonari has a wealth of knowledge in finance and accounting from his long-term involvement in the Company's accounting departments. The Company therefore considers him capable of performing audits adequately as an Auditor, and has newly nominated him as a candidate for Auditor.

Notes: 1. There is no special interest between the candidate for Auditor and the Company.

2. The Company plans to enter into a directors and officers liability insurance policy as provided for in Article 430-3 paragraph 1 of the Companies Act with an insurance company. The policy will cover the insureds' losses, court cost. Directors, Auditors, Executive Officers, and other persons in charge of executing business are the insureds of the policy and if the candidate is elected and assumes as Auditor, he will be the insured of the policy. However, the policy contains an exclusion clause that excludes coverage for the insured's liability for damages resulting from such acts as intentional or illegal acts for personal benefit offering. In addition, when the policy is renewed, the Company plans to renew the policy with the same terms.

Reference (For Proposal 2 and Proposal 3)

# Toyo Construction's Criteria for Determining Independence of Outside Officers

From among candidates for Outside Director and Outside Auditor, any other person than those set forth in any of the following 1 to 10 is appointed as "Independent Outside Director".

- 1. A person who, at present or in the past, is or was an executing person of the Company and/or its group companies.
- 2. A shareholder or its executing person who holds 10% or more of a total number of voting rights of the Company share.
- 3. An executing person of a company whose voting rights are held by the Company and/or its group companies, directly or indirectly, with 10% or more of a total number of voting rights.
- 4. An executing person of a client whose sales account for 2% or more of consolidated sales of both or either of the Company group or a company to which a candidate belonged in any of the past three business years.
- 5. An executing person of a financial institution which is a major lender shown in the immediately preceding annual report.
- 6. A person set forth in any of the preceding 2 through 5 in any of the past three years.
- 7. A person belonging to an audit corporation which conducts the accounting audit of the Company.
- 8. An expert such as an attorney, accountant or consultant (In the case of a recipient of remuneration being a corporation, a person belonging to the corporation) which has received ¥5 million or more of remuneration on average for the past three years from the Company and/or its group companies.
- 9. A person belonging to a university or association which has received ¥10 million or more of donation on average for the past three years from the Company and/or its group companies.
- 10. A spouse or relative within the second degree of a person set forth in any of the preceding 1 through 9.

### **Policy and Procedure for Nomination of Candidates**

The nomination of candidates for Director is based on having the necessary extensive knowledge for management decision making, the necessary background for performing supervisory functions over management, and a strong performance record in the candidate's own field of work. Two among them or more shall be Outside Directors.

The nomination of candidates for Auditor is based on having appropriate knowledge regarding finance, accounting, management, and so forth, and the ability to contribute to ensuring sound management.

Moreover, all Outside Directors and Outside Auditors must satisfy the conditions for independence set out by the Tokyo Stock Exchange as well as the Company's own independence criteria.

In accordance with the above policy, the Nomination and Compensation Committee, which includes Outside Directors, discusses the candidates for Director, which are then decided by the Board of Directors. Candidates for Auditor are decided by the Board of Directors after receiving the approval of the Board of Auditors.

### **Ensuring Diversity, Including Active Participation of Female Workers**

The Company has been steadily and continuously hiring female career-track employees, who account for approximately 20% of new graduates. In addition, by improving the work environment and enhancing childcare support systems we are working to create an environment wherein women can feel comfortable working and continue to work. In recognition of these efforts, on November 18, 2020, we received the second of three levels of certification from the Minister of Health, Labour and Welfare under the Eruboshi Certification based on the Act on Promotion of Female Participation and Advancement in the Workplace.

Currently the number of female managers is still low. The Company continues its initiative to promote active participation of female workers and plans to expand female employees' career opportunities in job rotation and nurture senior employees as an immediate goal in order to have female directors in the future.